



**Liberty**<sup>™</sup>

# **Commercial Electrification Pilot Program**

Program Guide and Application



# Commercial Electrification Pilot Program

## Pre-qualification questions

- Are you an existing Liberty customer with an account in good standing, or have an application for such an account, at the address matching that of the proposed electric vehicle (“EV”) Charging Station(s) location?
- Do you own or lease the premises on which the EV Charging Station(s) will be installed or, if leasing, have the property owner’s written consent for the scope and nature of the modifications to the premises?
- Do you have confirmation that the scope and nature of modifications to the occupied premises for the EV Charging Station(s) have been communicated and consented to by the premises’ mortgage holding institution(s) and all insurance provider(s)?
- Do you currently own a fleet of plugin EVs?



**The Commercial Electrification Pilot Program (“Program”) supports the deployment of smart Level 2 (L2) EV Charging Stations for use by EV fleets or located at workplaces for employee or visitor charging. EV Charging Stations deployed through this Program will be installed, owned, and operated by Liberty.**

## Availability

This program is available to Liberty’s non-residential customers who receive their regular service under Rate Schedule NS-GS, NS-LG, TC-LG, TC-GS, NS-SP, TC-SP, or LP; who meet all program entry qualifications; and who operate facilities that offer private workplace parking for employees and/or operate a light, medium, or heavy-duty on-road vehicle fleet in Liberty’s service area stationed overnight next to the facility.

The program is capped at 10 L2 EV Charging Stations per Participant Site; a total of 50 EV Charging Stations will be deployed through the Program.

## Glossary

**Additional Connection Costs:** Capital costs of distribution system and/or customer-side works which exceed \$2,000.

**Applicant:** A Liberty non-residential customer who intends to participate in the Program and completes the requisite application documentation.

**Connection Cost Estimate (“CCE”):** An estimate issued by Liberty to the Applicant outlining the scope and nature of requisite work to complete the safe installation of charging equipment, the associated cost responsibility, and available financing options.

**EV Charging Station:** Liberty-approved, vehicle accessible equipment comprised of a “smart” L2 electric vehicle charging device that is new, equipped with a SAE J1772 standard plug, capable of delivering at least 6.2 kilowatts of power to an EV, network-enabled, capable of delivering station utilization data to Liberty, and capable of receiving a demand response signal.

**Minority or Women Business Enterprise (“M/WBE”):** Any business certified by the Missouri Office of Equal Opportunity as an M/WBE.

**Non-profit Organization:** Any organization established as a nonprofit corporation under the Missouri Nonprofit Corporation Act.

**Participant:** A customer of Liberty who meets the Participant eligibility criteria, completes the application documents and the associated procedural steps, and who is subsequently invited to enter into the Program by executing the Participation Agreement.

**Participation Agreement:** The agreement between Liberty and the Participant further describing the terms and conditions governing the Participant’s acceptance into the Commercial Electrification Program. The current form of the Participant Agreement is available for review on Liberty’s website.

**Site:** The physical premises owned or leased by the Participant, judged by Liberty to be adequate in size, location, and proximity to electrical infrastructure to safely install and operate the EV Charging Station(s).

## Fees

In addition to fees and charges paid to Liberty for electric service to Participant’s facilities, including the Customer Access Fee, the Demand and Facilities Charges, and the Energy Charges, plus applicable riders and taxes set forth in Rate Schedule CEPP, Participant will pay the following fees set forth in Rate Schedule CEPP for Liberty’s installation of the EV Charging Station(s) at the Site.

**CEPP Enrollment Fee:** A one-time entry fee of \$2,500 (total regardless of how many EV chargers are being installed) payable by the Participant at the time of executing the Participation Agreement with Liberty. The Enrollment Fee will be waived for qualified Participants that are either M/WBE certified by the Missouri Office of Equal Opportunity or Non-profit Organizations.

**CEPP Monthly Participation Fee:** A fixed fee of \$199.38 per month, per charger installed, payable by the Participant on a monthly basis to recover Liberty’s costs in deploying, financing, and operating the EV Charging Station(s) plus all the applicable taxes.

The following EV Consumption Rate Riders for energy consumed through the EV Charging Station(s):

### For customers on non-time varying rates:

	"Peak" 12 p.m. – 10 p.m.		"Shoulder" 6 a.m. – 12 p.m.		"Off Peak" 10 p.m. – 6 a.m.	
	Summer	Winter	Summer	Winter	Summer	Winter
NS-GS	\$ 0.01343	\$ 0.01343	\$ 0.0000	\$ 0.0000	\$ - 0.10034	\$ - 0.10034
NS-LG	\$ 0.00894	\$ 0.00768	\$ 0.0000	\$ 0.0000	\$ - 0.05546	\$ - 0.04281
NS-SP	\$ 0.00877	\$ 0.00753	\$ 0.0000	\$ 0.0000	\$ - 0.05372	\$ - 0.04132
LP	\$ 0.00679	\$ 0.00600	\$ 0.0000	\$ 0.0000	\$ - 0.03395	\$ - 0.02600

### For customers on time-varying rates:

	"Peak" 12 p.m. – 10 p.m.		"Shoulder" 6 a.m. – 12 p.m.		"Off Peak" 10 p.m. – 6 a.m.	
	Summer	Winter	Summer	Winter	Summer	Winter
TC-GS	\$ 0.01389	\$ 0.01389	\$ 0.0000	\$ 0.0000	\$ - 0.10497	\$ - 0.10497
TC-LG	\$ 0.00900	\$ 0.00779	\$ 0.0000	\$ 0.0000	\$ - 0.05603	\$ - 0.04398
TC-SP	\$ 0.00882	\$ 0.00764	\$ 0.0000	\$ 0.0000	\$ - 0.05428	\$ - 0.04246

**Demand Charge:** Should the operation of the EV Charging Stations result in demand charges whether recorded on the Participant’s main AMI meter or on a separately installed meter for the charging stations, these charges shall be payable as per the tariff schedule applicable to the Participant’s facilities.

## Eligibility and documentation requirements

To meet the minimum eligibility requirements for participation, an Applicant must demonstrate the following:

- Existing Liberty service account in good standing under Rate Schedule NS-GS, NS-LG, TC-LG, TC-GS, NS-SP, TC-SP, or LP
- Documentation of proof of ownership or lease of the Site, such as a deed of title or copy of lease
- If leasing the property, copy of the property owner's written consent to the installation of an EV Charging Station at the Site
- Ability to confirm that the scope and nature of modifications to the property typically required for the operation of a Liberty-approved EV charger(s) have been communicated and consented to by the property's mortgage holding institution(s) and all insurance provider(s) (as applicable)

## Process flow

- Application and other required documents submitted
- Liberty conducts a Site suitability inspection
- Liberty invites Applicant to participate and tenders a Participation Agreement and CCE for execution
- Participant signs the Participation Agreement and CCE and pays the CEPP Enrollment Fee
- Liberty installs the EV Charging Station(s)
- Participant pays final CCE costs (if any)
- Liberty begins monthly billing of Participant on Rate Schedule CEPP



# Commercial Electrification Program Enrollment Application

## Customer Information

Customer name on electric account \_\_\_\_\_

Liberty Account Number (from utility bill) \_\_\_\_\_

Location where electric vehicle (EV) charging station(s) is to be installed \_\_\_\_\_

Street Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Contact Name \_\_\_\_\_

Phone Number \_\_\_\_\_ Email Address \_\_\_\_\_

## Company Information

How many employees are at the proposed location? \_\_\_\_\_

How many employees currently drive EVs at the proposed location? \_\_\_\_\_

Description of proposed EV charging station(s) location *(relative to buildings, areas, or parts of the property)* \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

How many Level 2 EV charging stations are requested with this application? \_\_\_\_\_

Are you signed up for e-bill/paperless billing? Yes \_\_\_\_ No \_\_\_\_

Do you currently have EV charging stations at your business? Yes \_\_\_\_ No \_\_\_\_

Are there any corporate and/or local environmental initiatives within any part of your organization's operations? Yes \_\_\_\_ No \_\_\_\_ If so, please explain \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

# Commercial Electrification Program Enrollment Application



## Fleet Vehicle Information

How many total light-duty vehicles are in your fleet? \_\_\_\_\_

How many are battery electric (no other fuel)? \_\_\_\_\_

How many are plug-in hybrid vehicles? \_\_\_\_\_

## Required Documentation

To enroll in the Commercial Electrification Pilot Program, applicants must provide the following with application:

- Proof of ownership or lease of the Site, such as a deed of title or copy of lease
- If leasing the Site, copy of the property owner's written consent to the installation of an EV charging station(s) at the Site

## Acknowledgments

Applicant acknowledges that participation in the Program is contingent upon the execution of the Participation Agreement and payment of CEPP Enrollment Fee.

Applicant will permit Liberty representatives to inspect the site of intended installation on a mutually satisfactory date and time.

Print Name of Applicant \_\_\_\_\_

Applicant's Authorized Signature \_\_\_\_\_

Date \_\_\_\_\_



# Commercial Electrification Program Survey

I am interested in participating in the Commercial Electrification Pilot Program because *(check all that apply)*

- The Program allows us to electrify our fleet without the initial investment and operational responsibility of the charging stations
- The discounted kWh cost to charge vehicles
- The Program provides a turn-key approach to vehicle charging
- We want to support the environmental benefits of driving an EV
- Helps support company sustainability goals
- Cost-saving benefits to the company fleet
- Provides an employee benefit
- Our employees are asking for workplace charging
- Our employees are asking to electrify our fleet
- Other *(specify)* \_\_\_\_\_

**Email completed application and required documents to:**  
[electric.vehicles@libertyutilities.com](mailto:electric.vehicles@libertyutilities.com)